

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-015-76-13

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 04/28/2021

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Items 4, 5, and 6 remain active.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1 was superseded by N1-015-91-004 item 1

Item 2 was superseded by N1-015-91-004 item 2

Item 3 was superseded by N1-015-91-004 item 3



REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p>Centralized Accounts Receivable, Folder Files</p> <p>Destroy after microfilming and after ascertaining that the microphotographic copies are adequate substitutes for the folder file records.</p>		
3.	<p>Centralized Accounts Receivable, Random File</p> <p>Destroy 90 days after microfilming and after ascertaining that the microphotographic copies are adequate substitutes for the random file records.</p>		
4.	<p>Out of Balance Listings and Out of Balance Reports, Payroll Activity</p> <p>Destroy after 3 years and after audit clearance of related pay records by the Fiscal Audit Division, Internal Audit Service.</p>		
5.	<p>Record of Payment for Flight Training Course</p> <p>Destroy 1 year after the close of the fiscal year in which the flight training course was completed and after audit by the Fiscal Audit Division, Internal Audit Service.</p>		
6.	<p>VA Form 22-6553, Verification of Pursuit of Course Leading to a Standard College Degree (Chapters 34 &amp; 35, Title 38 U.S.C.)</p> <p>Destroy 6 months after processing has been completed.</p> <p>Simultaneous separate submission to Records Management and Services Branch, GAO.</p> <p>Prior to disposal of these records, consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal anti-trust suit against IBM.</p>		